

User Manual for AP Fire Services Occupancy NOC

Note: Documents Required for Occupancy NOC

- Scanned Copy of Challan (This copy is received after the challan payment. You can download and upload it on the portal.)
- Affidavit Document & Electrical Safety Certificate
- Scanned Copy of the Building Plans
- Scanned Copy of the Provisional NOC(if available)

1.Login to the Portal

(Please attach the Mockdrill photos & participants signatures)



60703

Enter above captcha code ...

Login

Register Now

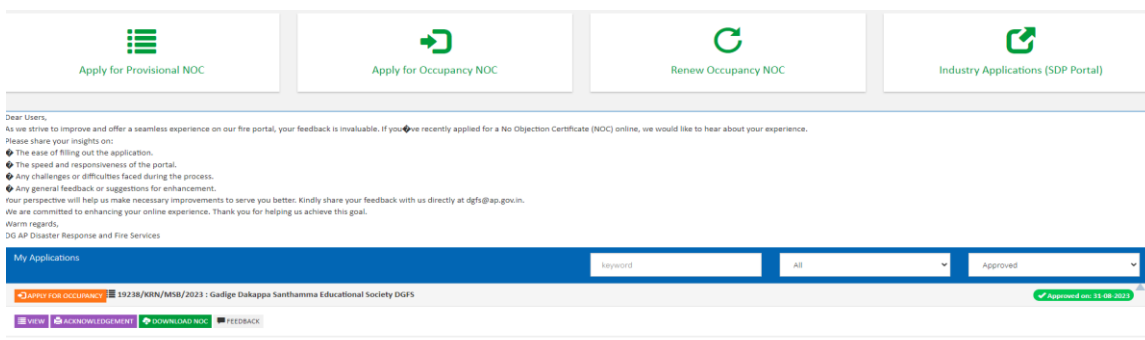
Forgot Password ?

For Industry applications please login through SDP portal

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- Go to the Fire NOC portal: <https://stgfireservices.ap.gov.in/noc/>.
- Enter your **Username** and **Password**.
- Click on the **Login** button.

After a successful login, the application will redirect the user to the dashboard.



Apply for Provisional NOC

Apply for Occupancy NOC

Renew Occupancy NOC

Industry Applications (SDP Portal)

Dear Users,
As we strive to improve and offer a seamless experience on our fire portal, your feedback is invaluable. If you've recently applied for a No Objection Certificate (NOC) online, we would like to hear about your experience.
Please share your insights on:
• The ease of filling out the application.
• The speed and responsiveness of the portal.
• Any challenges or difficulties faced during the process.
• Any general feedback or suggestions for enhancement.
Your perspective will help us make necessary improvements to serve you better. Kindly share your feedback with us directly at dgrf@ap.gov.in.
We are committed to enhancing your online experience. Thank you for helping us achieve this goal.
Warm regards,
DG AP Disaster Response and Fire Services

My Applications

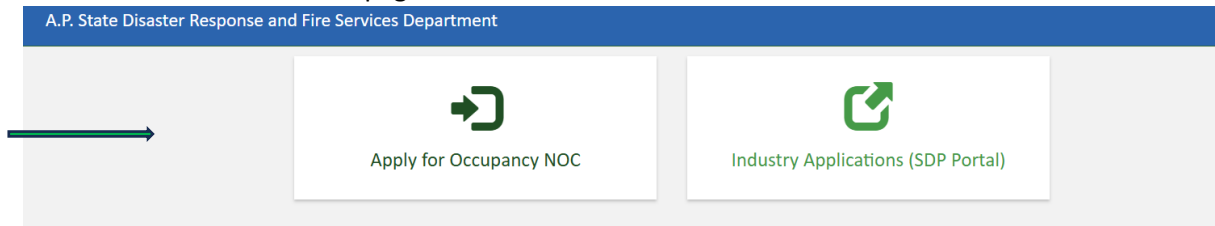
keyword All Approved

APSPF FOR OCCUPANCY 19238/KSN/M58/2023 - Gadige Dakappa Santhamma Educational Society DGFS

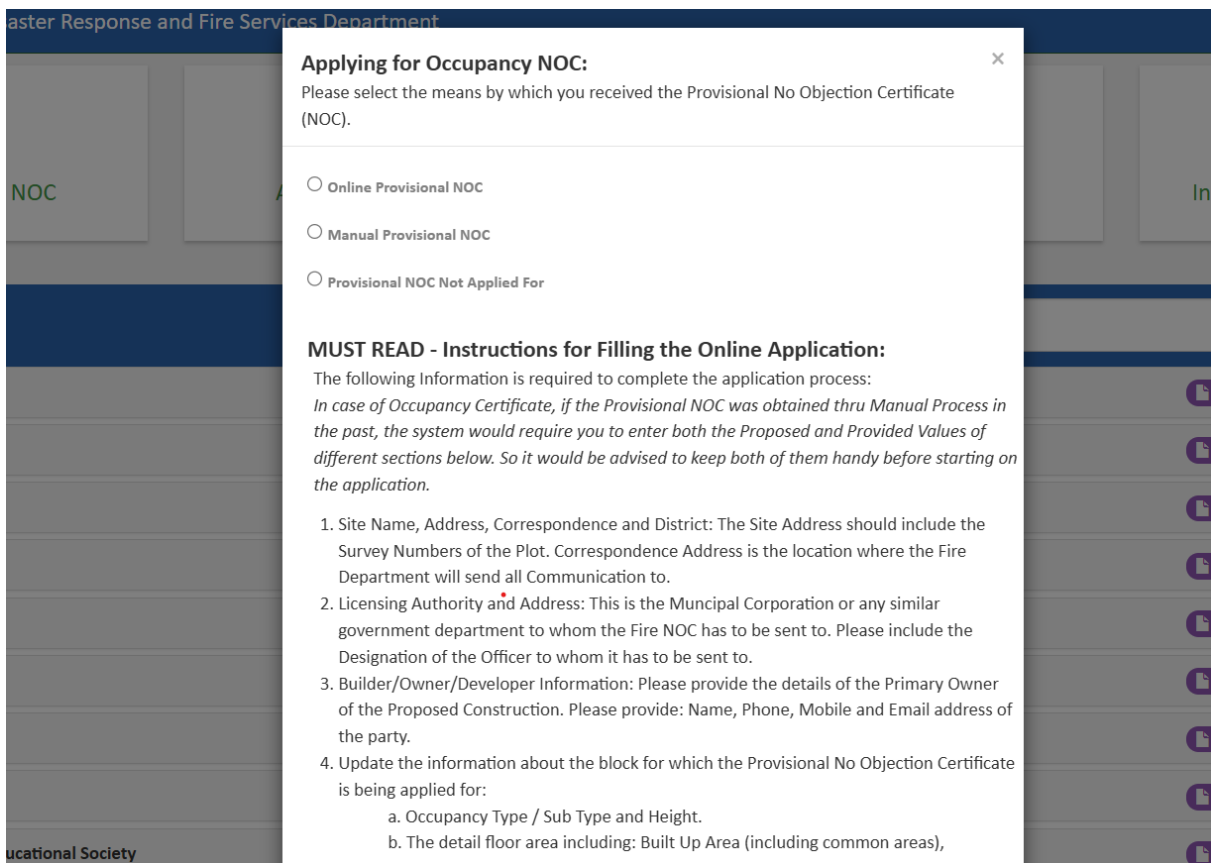
VIEW ACKNOWLEDGMENT DOWNLOAD NOC FEEDBACK

Approved on: 15.08.2023

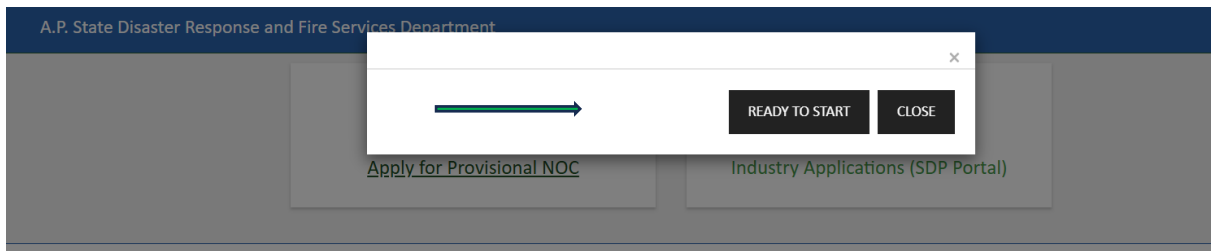
- Click on 'Apply for Occupancy NOC' if you wish to submit an application for a Occupancy NOC.
- Click on 'Apply for Occupancy NOC' to display the popup shown below.
- You will be redirected to the page shown below.



- Click on 'Apply for Occupancy NOC' to display the popup shown below.



- Click on 'Apply for Occupancy NOC' to display the popup shown below.



➤ Click on 'Ready to Start' to display the page shown below.

General Information

Please provide the information about Site Name and Address at the Minimum to Save the Application.

Site Name **Address of the Premises (Postal Address)** Note: Please ensure to include the pincode when providing the address.

District **Address for Correspondence**

Licensing Authority and Address: This is the Municipal Corporation or any similar local self government department to whom the Fire NOC has to be sent. Please include the Designation of the Officer to whom it has to be sent.

Licensing Authority

Builder/Owner/Developer Information: Please provide the details of the Owner of the Proposed Construction. Please provide: Name, Phone, Mobile and Email address of the party.

Builder/Owner/Developer **Mobile No of the Builder** **Email ID of the Builder**

Click on 'SAVE' to display the BLOCK details.

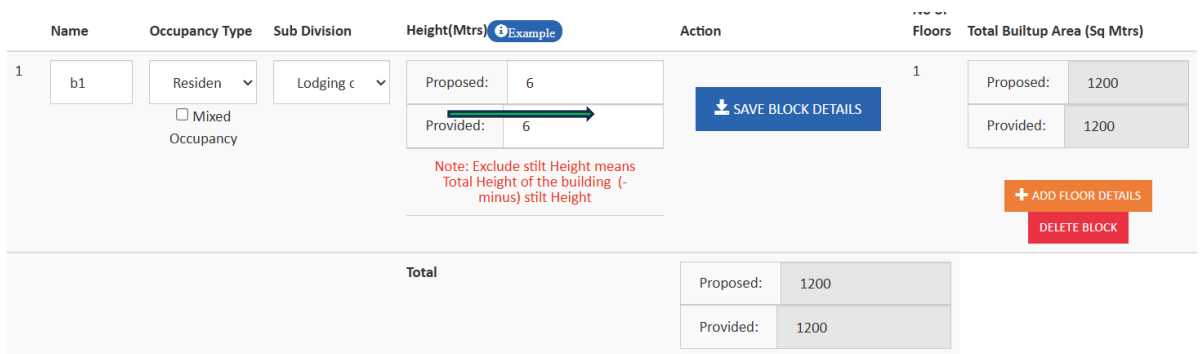
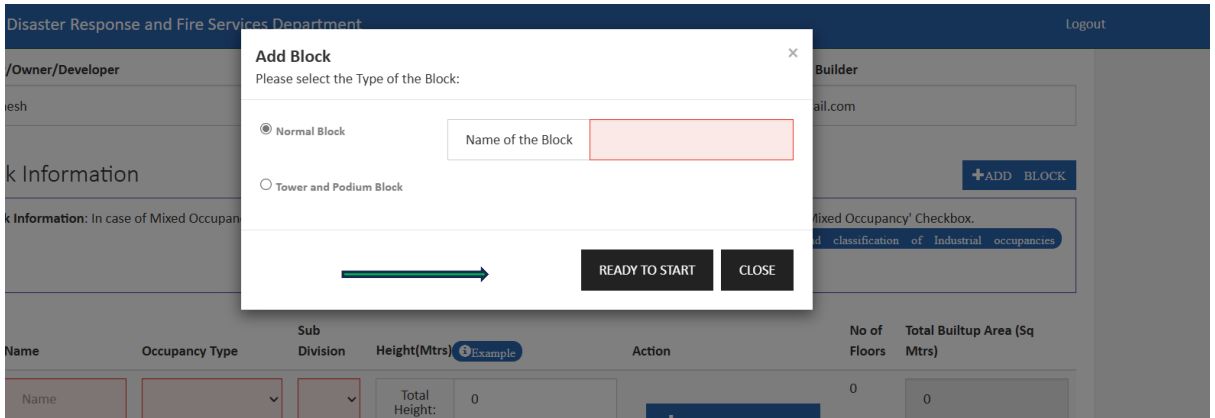
Block Information

Block Information: In case of Mixed Occupancy, Select the Occupancy of Highest Hazard of all the Occupancies in the Block and Check the 'Mixed Occupancy' Checkbox.

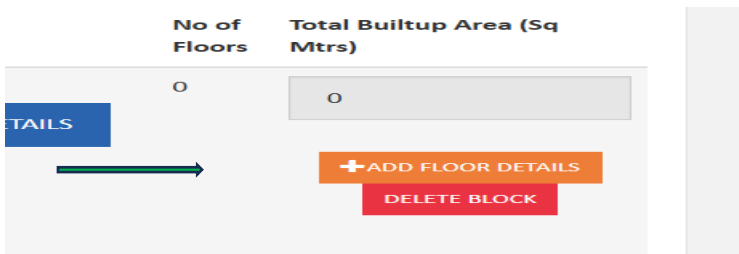
Name	Occupancy Type	Sub Division	Height(Mtrs) <small>Example</small>	Action	No of Floors	Total Builtup Area (Sq Mtrs)
1 <input type="text" value="Name"/>	<input type="text" value="Occupancy Type"/> <input type="checkbox"/> Mixed Occupancy	<input type="text" value="Sub Division"/>	<input type="text" value="Total Height: 0"/> <input type="text" value="Exclude stilt Height: 0"/>	<input type="button" value="SAVE BLOCK DETAILS"/>	0	0
						<input type="button" value="+ADD FLOOR DETAILS"/>
						<input type="button" value="DELETE BLOCK"/>
Total						0

Note: Exclude stilt Height means Total Height of the building (- minus) stilt Height

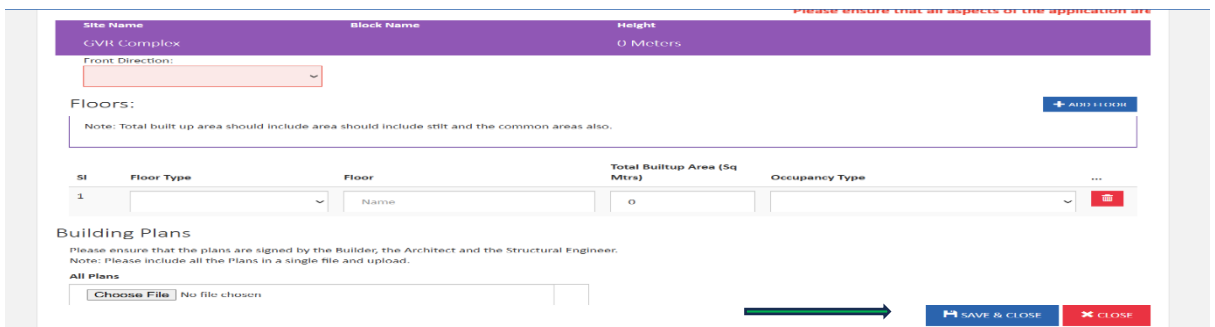
- Enter the BLOCK details and click on the 'SAVE BLOCK DETAILS' button.
- If you want to add additional blocks, click on the 'ADD BLOCK' button.
- Enter the Block name and click on the 'READY TO START' button.



➤ Next, enter the floor details by clicking on the 'ADD FLOOR DETAILS' button.



➤ Then, the floor details will be displayed on the page below.



- To add multiple floors, click the 'ADD FLOOR' button as many times as the number of floors you want to add.



- Enter the floor details, upload the plan, and click 'SAVE'

Please ensure that all aspects of the application are accurate and supporting documents a

Site Name GVR Complex	Block Name	Height 0 Meters
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Front Direction:

Floors: + ADD FLOOR

Note: Total built up area should include area should include stilt and the common areas also.

Sl	Floor Type	Floor	Total Builtup Area (Sq Mtrs)	Occupancy Type	...
1	Ground	ground	1200	Educational	
2	Floors	first floor	1200	Educational	

Building Plans

Please ensure that the plans are signed by the Builder, the Architect and the Structural Engineer.
Note: Please include all the Plans in a single file and upload.

All Plans
 No file chosen

- First, pay the Challan amount, then enter and save the Challan details.

Challan Information

Challan Information: Please provide Challan Number, Amount Paid, Challan Date, Bank and Branch. Once the block information is completely filled, the system will calculate the amount of challan to be paid and display it in 'To Pay' column. Please ensure that the challan paid is not less than this amount.

As per AP Fire Services Act 2006: A non refundable Fire Precaution Fee @ Rs.10/- per Sq.meter of total built up area in all floors including Basements and stilt floor in the form of Challan under the Head of Account "0070-109-SH (02) Fees of Fires-001 other receipts".

Challan Number <input type="text" value="Challan Number"/>	Challan Date <input type="text" value="01/01/1900"/>	Bank <input type="text" value="Bank"/>
Branch & City/Town <input type="text" value="Bank Branch"/>	Amount Paid <input type="text" value="0"/> <input type="text" value="To Pay: 0"/> <input type="button" value="x"/>	

- Next, To pay the portal charges, click on the 'PORTAL CHARGES' button.

Portal Charges

Pending

- Amount: Rs. 800 (Rupees Eight Hundred Only)

Upload the required documents, then click the 'SAVE' button.

Documents

All the documents requested below are required. The format of the documents are provided here.

[Challan Format](#)

Scanned Copy of Challan

No file chosen

Any additional document you want to submit

No file chosen

Scanned Copy of the Municipality Approved Document

No file chosen

Hospital Affidavit Document *

[Hospital Affidavit Format](#)

No file chosen

Electrical Safty Certificate

No file chosen

(Note: Please attach the Staircase photos)

Note : Please ensure all Evacuation Video & photos are attached and send them to ho.apfire@gmail.com.

➤ Finally, click on the 'SUBMIT' button to submit the application.

Application Submission

Note: If you have completed the full application, you need to submit it before the artment can start processing the application.

I have verified all the information provided in this application. By checking this box I confirm that information provided here is correct to the best of my knowledge.

